

SUPPLIER SCORECARD / VERSION 1.0

Commercial refrigerator supplier evaluation

Score each supplier against the same released RFQ. Use evidence completeness and project risk - not presentation quality alone - to support the sourcing decision.

Area	Evaluation checkpoint	Wt.	Score 0-5	Weighted	Evidence / risk note
Company	Legal entity, factory location, ownership, export responsibility and contact identity are verifiable.	8%			
Product fit	Cabinet format, pack-out, operating environment and service access fit the application.	12%			
Specification	Quote identifies one model / revision and states assumptions, options, exclusions and key components.	12%			
Performance	Temperature, climate and energy claims state configuration, conditions, method and applicable evidence.	10%			
Compliance	Files match exact model, electrical version, refrigerant, market, issuer, number, date and scope.	13%			
Customization	Artwork, color, lighting, accessories, tooling, tolerances and approval method are controlled.	8%			

SUPPLIER SCORECARD / CONTINUED

Complete the evaluation

Area	Evaluation checkpoint	Wt.	Score 0-5	Weighted	Evidence / risk note
Quality	Inspection checkpoints, sampling, acceptance criteria, testing, exceptions and release evidence are defined.	12%			
Commercial	MOQ, sample, tooling, price breaks, payment, validity, lead time and Incoterm are unambiguous.	10%			
Logistics	Packed dimensions, gross weight, protection, loading plan, spares and shipment documents are credible.	8%			
Support	Warranty scope, exclusions, parts, manuals, response route and claim evidence are defined.	7%			

TOTAL	/ 100	Decision	
Critical gaps		Owner / due date	
Recommendation			

Scoring guide: 0 = no response; 1 = unsupported claim; 2 = partial / high risk; 3 = adequate with open points; 4 = complete and traceable; 5 = independently verifiable and contract-ready. Confirm regulatory and legal requirements with qualified professionals in the destination market.